

Application for online access to medical record

For patients aged 16 years and over

Surname	Date of birth
First name	
Address	
Postcode	
Email address	
Telephone number	Mobile number

I wish to have access to the following online services (please tick all that apply):

1. Booking appointments	<input type="checkbox"/>
2. Requesting repeat prescriptions	<input type="checkbox"/>
3. <i>Accessing my medical record*</i>	<input type="checkbox"/>

I wish to *access my medical record online* and understand and agree with each statement (tick)
(*Access to medical records can take up to 21 days to authorise)

1. I have read and understood the information leaflet provided by the practice	<input type="checkbox"/>
2. I will be responsible for the security of the information that I see or download	<input type="checkbox"/>
3. If I choose to share my information with anyone else, this is at my own risk	<input type="checkbox"/>
4. I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement	<input type="checkbox"/>
5. If I see information in my record that is not about me or is inaccurate, I will contact the practice as soon as possible	<input type="checkbox"/>

**To gain online access, when you return this form you must present 2 forms of ID at the reception desk. The ID check is required to verify your identity.
(1 of photo ID and 1 proof of residence)**

Signature	Date
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For internal use only

Patient EMIS Number		
Identity verified by (initials)	Date	Method: Photo ID and proof of residence <input type="checkbox"/> Details: Vouching <input type="checkbox"/> Vouching with information in record <input type="checkbox"/>
Access to Medical Record		
Request Processed by:		Date:
Level of record access enabled		
Full medical record (lab test results, documents, immunisations, problems, consultations) <input type="checkbox"/>		
Limited parts (medications, allergies, immunisations) <input type="checkbox"/>		
Contractual minimum (medications, allergies) <input type="checkbox"/>		